

LAPTOP USE POLICY

(Please read BEFORE signing agreement)

Non-DeVry issued laptops/Unregistered laptops are prohibited in the labs and laptop-ready classrooms. Disconnecting lab systems to connect a laptop is prohibited. Connecting a laptop to unassigned data jack is also prohibited. There are, however designated data jacks for use with personal laptops. These are generally located in the library, and the Commons.

Misuse of laptop privileges will be subject to a 3-strike rule:

- **The first violation of this will result in a verbal warning.**
- **The second violation of this policy will result in an incident report submitted to the Dean of Student Services.**
- **The third violation of this policy will result in termination of network access and computer privileges in the computer labs and possibly more serious disciplinary action.**

DeVry Wireless Network

To gain access to the DeVry University Wireless Network at Tinley Park, an IEEE 802.11b compliant network adapter is required. Each network adapter has a unique identification number (MAC address) that we will need to record and register.

Recommendation: DLink, Netgear, Linksys

Anti-Virus Software:

It is the Policy of DeVry University, that ALL computer workstations **MUST** have a current anti-virus software installed. Students using their personal laptops are **REQUIRED** to have up-to-date antivirus software installed.

Recommendation: McAfee, Norton

Maintenance

Students are encouraged to perform scheduled maintenance procedures on their personal laptop as per the manufacturer's instructions. We strongly encourage all students to maintain their own laptop and perform regular backups of their hard drives.

Emergency Repairs

The IT department **WILL NOT** be responsible for repairs to personal laptops.

Security

Do not leave the laptop unattended.

Do not leave the laptop in classroom or lab.

Do not leave the A/C adapter behind.

Laptop Use Agreement

ALL personal laptops or wireless PDAs must be registered with the DeVry IT department prior to attaching to the DeVry University (Tinley Park) wireless network.

Name_____ Student ID Number_____

Home Phone Number_____

Program_____

Email Address_____

Network access will be terminated for violation of any of the following activities as listed in the Acceptable Use Policy:

- Illegal Activities
- Unauthorized access to the University's computer systems
- Wagering, betting or selling chances
- Harassment
- Solicitation
- Commercial Activities
- Promotion of political or religious positions or activities
- Unethical activities
- Accessing Pornography
- Plagiarism
- Violating software policy

I am requesting access to the DeVry University (Tinley Park) wireless network. I understand that ALL rules and policies regarding computer usage will be applied. I understand that violation of these rules may result in loss of my network access privilege and face disciplinary action that could lead to expulsion.

Signed_____ Date_____

Authorization_____

IT Laptop Coordinator

Internal use only:

Nic Brand _____ NIC/ MAC Address_____

Laptop Manufacturer/Model _____

Serial Number_____

Anti-Virus software installed? Yes_____ No_____